

## NEUSCHAFER COMMUNITY LIBRARY BOARD MEETING

Date: January 19, 2021

Present: Ruth Ann Heeter, Bobbi Marks, Judy McGowan, John Ohlson, Betty Ulman, Natalie Snyder.

The meeting was called to order at 10 a.m. by McGowan.

### **Discussion of Village of Fremont Purchase Order Policy:**

McGowan brought the Board up to date on a recent policy passed by the Village Board on January 12, 2021. A Library Board committee was to meet this week to discuss the Library policy but did not as a result of Village Board action. According to State Statutes the Library Board has exclusive control of money designated for library purposes. The Library cannot comply with the Village policy while remaining in compliance with state statutes. Checking with area libraries confirmed that they deal directly with their invoices, not purchase orders. McGowan presented a proposed letter to the Village Board using guidance and verbiage from OWLS and the Department of Public Instruction.

Motion by Marks, second by Ohlson to not send the proposed letter to the Village Board because the subject addressing the fact that the Village has no jurisdiction in this regard will be on the next Village Board Meeting Agenda and continued good relationship between the Library Board and Village Board is desired. Motion also called for moving forward with a Library Board committee to determine appropriate method of dealing with invoices. Motion carried.

### **Discussion of Library Board Expansion:**

Wisconsin State Statues authorize counties to appoint additional candidates to Library Boards within their jurisdiction. Thoughts of including representatives from jurisdictions that greatly utilize our library were seen as positive and would perhaps increase the financial contributions from those areas. Marks asked if Village Statute 19-11 would need to be changed to accommodate added Board members. It was suggested that the Village attorney be contacted if necessary regarding Village Statute changes and that the Waupaca County Clerk be contacted regarding procedures for nominations of added Library Board members. Motion by Heeter, second by McGowan to take action to increase the number of Library Board members to 7. Motion carried, with one objection vote by Marks.

**IEEE Grant:** Motion by Ohlson, second by Ulman to approve the grant application for The Institute of Electrical and Electronics Engineers-Region 4 Science Kits for Public Libraries. Motion carried.

**Closed vs Open Meetings:** Further consideration will be given as to when Closed Sessions should be held by the Library Board. It was suggested that Cost of Living wage raises should go into effect as separate consideration.

**Adjournment:** Motion to adjourn the meeting at 11:02 a.m. by Ohlson, second by Ulman. Motion carried.

**Next meeting:** February 15, 2021 at 5 p.m.

Respectfully submitted, Ruth Ann Heeter,  
Secretary