

**MINUTES**  
**NEUSCHAFER COMMUNITY LIBRARY BOARD**  
**February 6, 2023**

Present: Judy McGowan, Martha Bailey, Pat Hodach, Bobbi Marks, Naomi Peuse (substitute minute-taker),  
Melissa Krause (Library Director)

Absent: Jaleen Hacklander, Amanda D'Arcy

Meeting was called to order at 4:30pm by McGowan.

**Minutes:** Bailey moved to accept the minutes of January 2, 2023 Library Board Meeting; Hodach seconded.

**Director's Report:**

- Letters of support received for the LTC Grant - ready to be submitted
- Pilcrow Foundation Grant awarded - donation arrived in the form of books.
  - Marks recommends that this donation be reflected for the audit as a transaction - even though it was received as books, not financial.
- Lynn Marks ready for Summer Reading Program (booked), summer planning underway. Theme is "All Together Now" focusing on diverse activities.
- Memory Cafe had 2 new people today.
- Circulation and participation numbers are feeling "back to normal" after COVID fears.
- \$2,500 received from the town of Fremont in support of programming.

**Treasurer's Report**

No bank statement yet this month. Current balance in Premier Donation Account: \$52,574.00; Farmers State Bank Money Market Account: \$21,498.76. Peuse made a motion to accept the treasurer's report; Hodach seconded. Motion carried.

Bills - \$960.82 for February. Motion to pay the bills by Marks, Bailey seconded. Motion carried.

Subsidy check to the Village of Fremont was received. Motion made by Marks, seconded Bailey to pay the Village of Fremont the subsidy of \$3,350. Motion carried.

**DPI Annual Report** has been drafted and reviewed. McGowan signed to make it official. Any adjustments can still be made, but don't foresee any need for changes. Motion to accept the DPI Annual Report by Bailey; Hodach seconded. Motion carried.

**Friends of Library:** No update.

**Library Board Representation:** McGowan's term will expire in April and she wishes not to be considered for another term. Hodach expressed wanting to resign and was told she needed to submit a letter of resignation.

Amanda D'Arcy was appointed chair of personnel, Jalene Hacklander and Martha Bailey continue on the Nominating Committee. Applications to the Library Board were made by Norma Hernandez Lopez and Rebecca Doyle. Official action taken next month

**School Update:** Read Across America planning is underway. The school has approached Krause for a book donation for their family night and participation in classroom activity rotations. Both are under consideration.

**Next Meeting:** Monday, March 6, 2023 at 4:30pm, Village Hall.

**Adjournment:** Bailey made a motion to adjourn. Hodach seconded. Motion carried.  
Adjourned by McGowan at 5:08pm.

Respectfully submitted,  
Naomi Peuse