

# MINUTES

## NEUSCHAFER COMMUNITY LIBRARY BOARD

October 3, 2023

**Present:** Martha Bailey, Lori Schmidt, Norma Hernández, Adam Socha, and Melissa Krause (Library Director)

**Absent:** Jaleen Hacklander and Naomi Peuse

The meeting was called to order at 4:03pm by Bailey.

### **Director's Report:**

- LTC grant update - The library hosted two community input sessions. Krause will begin disseminating the feedback to begin program development and material purchasing. If we plan to use the funds differently than we originally proposed, a variance report must be submitted by November 30th.
- After school program
  - Krause emailed Wizards of the Coast to share the growing interest of Dungeons and Dragons. They generously offered to send an afterschool club kit and a D&D Beyond Educator License!
  - Noticable increase in the number of students walking to the library after school, many being new STEM students from other communities!
  - With the STEM school's plans for continued expansion, we should plan to develop a safe space for the tweens/teen demographic. Bailey and D'Arcy referenced the amazing space for teens at the Waupaca library.
- Halloween Hoopla - Krause went through our Literary Partnership with Scholastic to place a large order for deeply discounted children's books. Some will be donated to Fremont Elementary to give away at Hoopla on Saturday, 10/28 and some will be given out during the Village Trick or Treating on Sunday. The expense was paid for through the Friends of the Library allocated funds.
- Policies and By- Laws Committee needs to meet to update a few policies, particularly the collection policy
- Monthly and YTD circulation numbers continue to track upwards from 2022. Public computer use is down from last year, but e-books are significantly higher 124 compared to 89 last year!

### **Treasurer's Report:**

## Premier Accounts

1. "Fines and Fees" account balance: \$1,900.69, including 3 cents interest.

Lori will deposit \$100 check donation that we received from the Waupaca County Master Gardeners. They have requested that we share with them what was purchased with the funds.

2. Donation account balance: \$5,524.84, including 9 cents interest.

## Farmer's Accounts

1. \$20,000 into 13 month CD at 4.75%
2. \$45,000 13 month CD at 4.9%
3. Money market account balance \$1,643.65, includes 1 cent interest.
4. LTC Grant Account: \$20,000.58

Schmidt presented bills and expenses to the Board. D'Arcy made a motion to approve, seconded by Bailey.

Minutes: Bailey moved to approve the August 8, 2023 Board meeting minutes that were tabled at the September 5th meeting. Socha seconded. Motion carried.

September's Board meeting minutes were tabled.

2024 Budget - Finance Committee had reviewed analysis of statewide average wages to bring our staff wages up to middle range. The analyses also showed that over 80% of other libraries offer health insurance benefits to their staff. This information will be shared with the Village Board to support our recommendations.

D'Arcy made a motion to approve the budget proposal to submit to the Village for review. Bailey seconded. Motion carried.

**Friends of the Library Update:** Frolic in Fremont set for Saturday after Thanksgiving - November 25th.

**Public Input:** None.

**Next meeting:** Monday, October 30, 2023 at 4:30pm in the Village Hall.

**Adjournment:** Bailey made a motion to adjourn at 4:38 pm, Schmidt seconded. Motion carried.

Respectfully submitted,

Amanda D'Arcy