

MINUTES

NEUSCHAFER COMMUNITY LIBRARY BOARD

October 30, 2023

Present: Martha Bailey, Adam Socha, Jaleen Hacklander (via phone), Naomi Peuse, Amanda D'Arcy and Melissa Krause (Library Director)

Absent: Lori Schmidt and Norma Hernández

The meeting was called to order at 4:39pm by Bailey.

Director's Report:

- Melissa presented the opening keynote at the Wisconsin Library Association Conference and offered an additional speech to the membership as the President of the WLAF. Next year the conference will take place in Green Bay. Several break out sessions during the conference inspired future programming ideas back home. Ideas included Story Walks on our nature trail, teen interns and social media marketing strategies to increase online engagement.
- Great attendance for Trick or Treat - at least 200 came through, many being new faces! Magician Nickey Finn was there passing out animal balloons and showing small magic tricks.
- Monthly and YTD circulation and renewal numbers were not available yet

Minutes: Peuse moved to approve the September 5, 2023 and October 3, 2023 Board meeting minutes. Socha seconded. Motion carried.

Treasurer's Report: Schmidt was not in attendance and it was not quite the end of the month yet for new balances to be available.

Bailey made a motion for necessary bills and expenses to be paid, as Schmidt and Krause plan to meet 10-31-23 to review them. Peuse seconded.

Tustee Essentials #2: The Board reviewed the chapter discussing how library boards/Trustees have exclusive control over the approved library budget and staff wages.

Trustees recalled the large increase in Village funding the library received in 2020 but ultimately did not use as the Village told the Director to freeze spending. Emails are on record regarding this. Bradley Shipps communicated with us in October 2020 that if the Village did not meet their minimum contribution we would risk the cost of the library

deferring directly to Village residents. Shipps also explained how minimal Village funding in 2020 would effect the future funding from OWLS formula.

Village President Marks expressed concern in the decrease of donation checks to the village. Krause reached out to her library law professor regarding how these funds should be handled. The response was that the municipality funds should be considered solely library donations.

Policy Meeting was scheduled for 11am on November 13th.

The Personnel Committee will need to meet in December.

Friends of the Library Update: Frolic in Fremont set for Saturday after Thanksgiving - November 25th. Baskets are coming together thanks to all the wonderful volunteers!

Public Input: Naomi Peuse shared a big thank you on behalf of Fremont Elementary for all the books that were donated for Hoopla!

Next meeting: Monday, December 4, 2023 at 4:30pm in the Village Hall.

Adjournment: Bailey made a motion to adjourn at 5:29 pm, Peuse seconded. Motion carried.

Respectfully submitted,

Amanda D'Arcy