

MINUTES
NEUSCHAFER COMMUNITY LIBRARY BOARD
FEBRUARY 5, 2024

Present: Martha Bailey, Lori Schmidt, Jaleen Hacklander, Amanda D'Arcy, Melissa Krause (Library Director)

Absent: Norma Hernández, Naomi Peuse, Adam Socha

The meeting was called to order at 4:33pm by Bailey.

Approve previous meeting minutes: Motion made by Bailey to approve minutes from NCLB minutes from the special meeting on January 8, 2024, Seconded by Hacklander. Motion carried.

Director's Report:

- Krause shared that she was able to purchase 40 books at an average of \$6.08 per book via the JLG backlist sale - emphasis on newer non-fiction.
- Last month's Lunch and Learn was a success - The intro to sourdough class had 39 participants
- An incident took place in the gym on 1/18 at approximately 3pm. A child was hurt while unsupervised in the gym. Krause documented with Officer Katie since staff provided some support. However, the incident brought up a discussion around potentially having cameras set up in the library. We are already protected by state statutes in many ways but something to think about. Krause will reach out to other libraries and we will discuss at a later date.
- A homeschool group meets at the library on Tuesdays. They've requested the gym for a science fair and Krause has reached out to the STEM class at Fremont to see if they'd like to be involved as judges/creating a rubric.
- There's been an inquiry about hosting a crocheting class. Krause debating on if this would be a weekly program, monthly, or a lunch and learn.
- Exploring the idea of an emailed newsletter. Would increase patron engagement!
- The library continues to host Memory Café, Storytime, Game Club, Tween Book Club, Lunch and Learn, and Fremont Book Club.
- Training - Hoot-Con has 3 date options but only one date works for all staff. Everyone is registered for March 12th in Little Chute.
- Circulation numbers - All numbers continue to grow, across the board! Material circulation is up 25% from 2023 to 2024. Ebook usage is up 99% from 2023 to 2024. Audiobook usage is up 35% in the last year, and 48% from 2022 to 2024.

Treasurer's Report: Schmidt reported that as per the vote at January's meeting, the Premier donation account was closed out. The balance of \$6,678.73 was moved to the donation account at Farmers State Bank, which had accrued \$1.94 interest on the \$1,643.68 balance. Schmidt also changed the LTC grant account (\$20,000) to a non-interest bearing account. It had already accrued \$1.68, which Schmidt tried to 'give back' to the bank but they couldn't get

approval to do so. Therefore, the \$1.68 was deposited into the donation account, bringing the balance to \$8,322 41. The type of account was also changed from a Municipal Super Saver money market account to a Municipal Money Market account (since the balance is less than 20k), as approved at January's meeting.

There is also online banking account access to all accounts now.

Jaleen has placed all the account history information into a spreadsheet for future Board members.

The Village is also being audited, and requested statements from 2022-2024 for the Programs and Donation accounts. Schmidt noted that she submitted the statements to Megan, the Village Clerk. Krause will submit supporting receipts.

Approval of bills and expenses: D'Arcy made a motion to pay bills and expenses, Bailey seconded. Motion carried.

Friends of the Library Update: Hacklander reported on behalf of the Friends that they are meeting next month, following the NCLB meeting, at the Hotel.

Public Input: Hacklander shared an update about a proposed digester in the Town of Lind that could affect the larger community of Waupaca County. A public comment meeting is scheduled on February 28th in Waupaca. Hacklander asked if she could post a poster on the library's community bulletin board.

Next meeting: February 26, 2024 at 4:00pm in the Village Hall.

Adjournment: Bailey made a motion to adjourn at 5:26 pm, Hacklander seconded. Motion carried.

Respectfully submitted,
Amanda D'Arcy