



Neuschafer Community Library Board of Trustees Meeting August 2025 Director's Report

Summer Reading:

- As of 8/1, 126 have signed up for our summer reading program
 - 76 children, 15 teens, 36 adults
- Bingo prizes will be raffled this week, many have already selected free “blackout” books

Library Construction Updates:

- Quotes were received from four firms for the abandonment of the existing well and construction of a new potable water well for the library – \$40,000 was budgeted
 - The steering committee agreed to go with a deep well option to avoid ongoing sulfur treatment costs
- The first grant disbursement for professional services rendered was approved for \$57,223.13, the next request is for \$192,378.59
- Minor changes were required to the facility design to gain approval from the state for the Conditional Use permit
 - 1) Need to add a sidewalk between the back egress door and the patio to create an accessible path to the public way 2) Modified a telehealth desk to be shown as a 48” wide instead of 60” wide for better accessibility 3) The bubbler is ADA height but space restricts adding one at a taller height for those with bad backs. Small cup dispenser will have to be put in. 4) Staff room had a microwave mounted by the cabinets. It will need to move lower to the countertop for accessibility – approval letter was received on 7/17/25
- Due to Ben’s dual roles as grant administrator and project manager, the Village must formally address any potential conflict of interest to comply with funding requirements.
 - He was recommended by another FFP awardee and initially brought on to assist with grant administration. As time became more critical, I sought support for tasks beyond the grant admin role to help me carry essential responsibilities that could not be managed alone.

Important Dates:

- Steering Committee Meeting – Aug 7, 2 pm, bi-weekly
- Milbach Construction Progress Meeting – Aug 12, 2 pm, bi-weekly
- Make Play Learn Conference Aug 20-22
- Labor Day, Sept. 1, Library Closed
- WF Schoolyear begins, Sept. 2, grad school (me), Sept. 2, Lawrence (Sonya), Sept. 15
- Local Five Live – Oct 7, discussing books and building project Fremont

July Circulation

Year	MTD Circulation	Renewals	Total Month Circ	YTD Circulation
2025	1,474	418	1,892	11,740
2024	1,829	435	2,264	13,920

Year	eBooks	Audiobooks	Magazines	Public Computer Use
2025	137	123	12	43 sessions/ 65 avg min
2024	123	127	9	61 sessions/ 51 avg min

Treasurers Report:

Premier Bank – Library Program Account

Interest: \$.05

Balance: \$3,085.94

Farmer's State Bank – Library Donation Account

Interest: \$2.69

Balance: \$7,934.74

Farmer's State Bank CDs:

\$21,641.96 - Matured on March 13, 2025, renewed for 7 months

\$46,321.70 - Matured on April 15, 2025, renewed for 7 months