

MINUTES
NEUSCHAFER COMMUNITY LIBRARY BOARD
April 23, 2025

Present: Martha Bailey, Lori Schmidt, Melissa Krause (Library Director)

The meeting was called to order by Bailey at 12:10pm.

Reviewed actual YTD budget

1. Wages are on track and under budget. However, there is typically more demand for staffing during the summer months to keep up with increased patron traffic.
2. Discussed current wages, increase, and future staffing plans.
3. Now tracking in our own spreadsheet.

Reviewed expenses

1. Question why \$0 for materials. Possible delay in system.
2. Copy machine- Martha will check with Waupaca library. Office Outfitters \$.15/black and white copy, \$.50/color
3. Phone- Melissa will check phone breakdown of charges and call company

Reviewed library sustainability plan

Adjourned at 1:40pm

Submitted by Martha Bailey